

Appendix B

Sponsored Independent Learning Contract

To be completed only by those participating in 220. Sponsored Independent Learning activities.
(See instructions in the Professional Development Portfolio Guide)

Learner Name _____

CDR Credential: RDN or RD NDTR or DTR

Registration # _____

Sponsor Name: _____ Title: _____

Institution: _____ Phone Number: _____

Performance Indicator(s):

Which performance indicator(s) from your Step 1: Learning Plan does this learning contract address? List all that apply. _____

Learning Outcome(s):

What do you intend to learn? Describe the learning outcomes (skills, knowledge, judgment, and attitude you will be able to demonstrate following completion of the activity described in this learning contract. The outcomes must be measurable or observable, clearly stated, and focus on what you will be able to demonstrate.

As a result of my learning, I will... _____

Learning Resources and Activities:

How will you accomplish each learning outcome? Describe the resources (physical and/or electronic) you plan to use to achieve the learning outcome and the activities (techniques and/or tools) you will employ.

Target Number of Hours Needed to Accomplish Learning Outcomes:

How much time will you devote to achieving each learning outcome through the activities described? List the hours you anticipate spending on each activity. You must keep track of these hours in order to receive CPEUs for the activities.

Target Completion Date:

By what date will your learning outcomes be met? _____

Evidence of Learning Outcome(s) Achievement:

How will you know if you have achieved the learning outcomes? List the evidence you will use to measure achievement of your learning outcomes. (Examples of evidence include peer audit, chart review, completion of a project, publication, self-assessment, question-and-answer session.)

Sponsor and Learner Agreement:

We have discussed the Independent Learning Contract and agree to implement the activities outlined in this plan.

Signature of Learner: _____ Date: _____

Signature of Sponsor: _____ Date: _____

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Complete this section after learning outcomes have been demonstrated:

I verify that the learner has devoted _____ hours toward achieving the learning plan outcomes and produced evidence of such achievement.

Describe the evidence and attach documentation, if applicable.

Signature of Sponsor: _____ Date: _____